



**Peachland Wellness Centre Society (PWCS)
Board Meeting MINUTES
November 15, 2018**

1. Call to Order – The meeting was called to order at 4:00 pm by Haglund. Introduction of Theresa (Cat) Miller who may be interested in joining the PWC Board.

2. Attendance:

Present: S. Haglund (President), L. Malinsky (Vice President), J. Byatt (Secretary), D. Reinhart (Treasurer), K. Sawchuk (Director), K. Thebeau (Director), B. Dupuis (Director), K. Thebeau (Director), C. MacMaster (Staff), B. Andrews (Secretary)
Regrets: M. O'Farrell

3. Approval of Consent Agenda

Motion: To approve the Consent Agenda

Moved: Thebeau; Second: Reinhart

Carried

4. Approval of Regular Agenda

Add 6.1 Approve 2019 Strategic Plan Goals

Add 6.4 Nominating Committee Report

Add 7.1 Move to 5. Financial Statement

Add 7.5 Board Role in fund development

Add 7.6 Report from Directors on Public Relations Activities

Motion: To approve the Regular Agenda as amended

Moved: B. Dupuis; Second: J. Byatt

Carried

5. Financial Statements:

Reinhart reported on potential deficit – funding from Central Okanagan Foundation of \$15,000.00 was not received for 2018. MacMaster advised that the Central Okanagan Foundation funding has changed. Each 3-year cycle is now followed by one year without a grant. PWC can apply again for the next 3-year cycle in 2019. Reinhart advised that the finances have been reworked. The \$5,300, Michael Lange Memorial Golf Tournament donation will be included in the 2018 revenue. Janitorial Services and Service Staff hours have been decreased. PWC is projected to have a deficit of \$13,000 for 2018. Thebeau researched the pattern of surplus and deficit

has been a regular occurrence, which is typical within non-profit organizations. Financial records show that PWC's biggest deficit to date in 2013 was \$45,000. Thebeau has a summary of the pattern of surplus and deficit for the past few years. Sawchuk indicated that our projections need to be revised and be more conservative. PWC is still in a surplus position in our retained earnings. The Gaming Grant restricts the amount of retained earnings PWC can hold. The previous Motion stands regarding use of the \$5,300. (See last meeting Minutes). There is no designated date on use of funds.

Motion: To approve the Financial Statement for September 2018 as presented
Moved: Reinhart; Second: Malinsky
Carried

6. Business Arising

6.1 Strategic Planning Session – Haglund thanked Malinsky for her outstanding facilitation of the session. Malinsky distributed the draft goals and discussions were held. The Vision has been reviewed and changes will be coming. The mission and values will not change. Byatt volunteered to revise the Vision, to include three options to be presented for approval by the Board. MacMaster noted lots of enhancements, and that the goals appear to be obtainable. Malinsky questioned how if these goals will work within budget limitations for 2019 and if the goals are realistic. MacMaster advised that paring the budget from last year is already included. Haglund was concerned about the perceived busy-ness of staff. MacMaster advised that she has discussed this with staff. They are busy but not busier than they ever have been. The addition of PSSS work increased the number of days to the work week for one staff from part-time to full-time for the duration

Motion: To approve the 2019 goals as presented
Moved: L. Malinsky; Second: J. Byatt
Carried

6.2 PSSS Update – Haglund advised that the interviews are nearly over and that offers would be going out shortly. Dupuis indicated that PSSS has hired a Manager.

6.3 Approved Fee Increase - Byatt felt it may have been a little quick coming to a decision last month and requested further discussion. After discussion, the Board determined no change. Therefore, the previous decision remains with and increase to \$15 per year.

6.4 Nominating Committee Report - Malinsky. The Nominations Committee recommends approval of Kym Martin to the Board effective immediately. Her interview and reference check are complete.

Motion: To approve Martin as a PWC Director, effective immediately
Moved: Malinsky; Second: Dupuis
Carried

7. New Business

7.1 Moved to 5. Financial Statements

7.2 AGM 2019 Update – Haglund – April 13th Saturday 2019 with time TBA

7.3 Critical PWC Dates 2019 - MacMaster handed out for Director awareness a list of all critical dates, events, and fundraisers for 2019. Haglund reminded Board Directors to mark the dates on their calendar. The Board to discuss potential speakers for AGM at the January Board Meeting.

7.4 Policies - Sawchuk – Refer to the hand out. Policies on page one highlighted in green have been updated; yellow highlights are policies due for review. Byatt volunteered for the Policy Committee with Sawchuck. MacMaster suggested contacting Knuth who did work on this as she may be of help.

Motion: To appoint Byatt to the Policy Committee with Sawchuk
Moved: B. Dupuis; Second: L. Malinsky
Carried

7.5 Board Role in Fund Development - Malinsky. Board role in public relations and fund development to be added to January and February Agenda.

7.6 Report on Public Relations Activities. Public Activities can be of great value for Directors. Malinsky attended the Chamber of Commerce Award Nominee event as PWC is one of the finalists. Champagne and chocolates were enjoyed and certificates were awarded to all nominees. The last part of the event, Fitzpatrick Winery spoke passionately on the wonderful fire protection and presented a \$5,000 cheque to the Peachland Fire The dinner and reception will be on the 17th. MacMaster and husband will be attending on their own to represent PWC.

O'Farrell attended the Peachland Remembrance Day service and laid a wreath on behalf of PWC.

8. Governance: Learn and Share - Haglund distributed handouts and discussions held. Policies must be viewed not as stand alone but rather an essential part of the Constitution, Bylaws and Policies.

9. Next Board Meeting: **Thursday December 13, 2018 at 4:00 p.m. to be held at the home of Dupuis** (Director). Each attendee to bring an appetizer and BYOB for social after meeting. Spouses/partners welcome to join at 6:00 pm.

10. Adjourned at 5:56 p.m.

Approved Date:

Name:

Signature: