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Peachland Wellness Centre Society (PWCS)

Board Meeting MINUTES April 29, 2019

1. Call to Order – The meeting was called to order at 4:00 pm by President Byatt. Welcome to our new Directors.

2. Attendance:

Present: J. Byatt(President), K. Sawchuk (Vice President), D. Reinhart (Treasurer), R. Truant (Director), K. Martin (Director), B. Dupuis (Director), R. Ingram (Director), T. Woodward (Director), C. MacMaster (Staff), B. Andrews (Recording Secretary)

Absent: J. Hornseth (Director)

3. Approval of Consent Agenda
 - 3.1 Minutes: March 21, 2019
 - 3.2 Action Items: March 21, 2019
 - 3.3 Executive Coordinator Report: April 2019

Motion: To approve the Consent Agenda

Moved: Dupuis; Second: Martin

Carried

4. Approval of Agenda
 - Date changed to April 29, 2019
 - 3.1 & 3.2 date changed to March 21, 2019

Motion: To Approve the Agenda as amended

Moved: Sawchuk; Second: Truant

Carried

5. Financial Statements: Treasurer Report February 2019 - Reinhart
 - Overview of financial statements and discussions. Gaming grant received.
 - Martin suggests a photo op for Lange Family donation.

Motion: To approve the Financial Statements as presented

Moved: Reinhart; Second: Martin

Carried

6. Business Arising

6.1 AGM Report – facilities at Senior Housing not adequate due to pillars in room.
Change of venue for next AGM.

6.2 Board Skills Analysis – Directors to review

6.3 Board Work Plan 2019/2020 – Secretary (Truant) to keep the Board work on track

6.4 Board Development – tabled to May meeting
Discussions held on meeting dates and times.

Motion: To approve to move scheduling meetings to the 4th Monday of every month at 4:00 pm

Moved: Reinhart; Second: Martin

Motion: To approve amending previous un-carried motion to have meetings on the 4th Monday of every month at 4:00pm, with only 9 meetings a year. No meetings in July, August and December

Moved: Sawchuk; Second: Martin

Carried

7. New Business

7.1 Board Director Mentors - Sawchuk to mentor Hornseth and Ingram; Reinhart to mentor Truant; Dupuis to mentor Woodward. MacMaster to coordinate contact of new Directors for PWC orientation.

7.2 Board Committees - Executive Committee is President Byatt, Vice-President Sawchuck, Treasurer Reinhart, and Secretary Truant. Policy Committee – Sawchuk, Truant, and Martin. Nominations Committee – this committee will be reviewed by Sawchuck and the Policy Committee and may be changed to an ad hoc committee, so no directors at this time. Board Development Committee is Truant and Martin. Finance Committee is Reinhart and Ingram with some attendance from Truant.

Motion: To have non-board member, PWC volunteer K. Thebeau as a member of the Finance Committee

Moved: Reinhart; Second: Martin

Carried

Motion: To constitute the committees as presented in 7.2

Moved: Martin; Second: Dupuis

Carried

Motion: To review the nomination committee status and determine if it should stay a standing committee versus an ad-hoc committee

Moved: Sawchuck; Second: Reinhart

Carried

7.3 Community Representation – Byatt would like Directors to make a concerted effort to be in attendance at community events and photo opportunities at community as well as PWC events.

8. Governance – Board Development Committee to review and recommend some education time topics. List of questions was distributed for information as a checklist.

MacMaster to ask K. Thebeau to attend May Finance Committee meeting.

9. Next meeting: May 27, 2019, 4:00 pm to 6:00 pm

10. Meeting adjourned at 5:35 pm

Approved Date:

Name:

Signature: